



## JOB DESCRIPTION

### PRINCES PARK GARDEN CENTRE (ABILITY COOPERATIVE LTD)

Job Title	<b>Support Worker</b>
Grade/ Salary	£13.45 per hour/ £24,468 per annum
Hours of work	9.00 am to 4.00 pm, 5 days per week (Monday to Friday) Weekend Shifts may be required.
Location/ Base	Princes Park Garden Centre Irlam
Reporting to:	Day Opportunities Manager
Responsible for:	

### **Job Purpose/ Summary**

To provide support for adults with learning disabilities assisting them to have a positive and meaningful experience whilst on training, volunteering, or placements at the Princes Park Garden Centre. To support persons supported to develop basic skills and progress in a work environment. To actively contribute to the continuing development of the service.

### **Duties and Responsibilities**

1. To fulfil the role with safeguarding as a priority.
2. To support service users with an individual learning plan to help identify key learning outcomes at the start of and regularly throughout their placements.
3. To support and monitor basic skills needed to work effectively in the garden centre and in the community.
4. To support placements by recording experiences and learning journeys.
5. To contribute to monitoring and evaluation.
6. To attend and provide information at reviews for supported adults.
7. To support and follow appropriate risk assessments, the maintenance of high levels of health and safety and other mandatory requirements as set out in company policies and procedures.
8. To support and develop volunteers at the Princes Park Garden Centre.
9. To contribute to and be actively involved in the development of the service, as required.
10. To be involved in and contribute to projects which involve our service users and wider organisation.

11. To assist in the development of work for the Lancashire Wildlife Trust, Natural England, the National Trust and other partners to improve the local and wider environment.
12. To attend mandatory and other relevant training to meet the needs of the business and for continuous professional development.
13. To contribute to and be actively involved in the on-going development of Princes Park Garden Centre via physical and technical support on site.
14. To work flexibly to meet the needs of the business.

**General**

1. The postholder shall carry out his/her duties with full regard to the Ability Cooperative Ltd policies, including Equal Opportunities, Health and Safety and Safeguarding.
2. The postholder will undertake any other duties consistent with the grading of the post, which may be assigned to the postholder from time to time.

**Review Arrangements**

The details contained in this job description reflect the content of the job at the time the job description was prepared. It should be remembered, however, that it is inevitable that the nature of individual jobs will change over time and that existing duties may be lost, and other duties gained, without changing the general character of the duties or the level of responsibilities entailed. Consequently, the Ability Cooperative Ltd will expect to revise this job description from time to time and will consult with the postholder at the appropriate time.

Job Description prepared by:	Date:
Leigh Matts Operational Manager.	20 <sup>th</sup> Feb 2026

Agreed by postholder.....

Signature.....

Date: .....